SUPPORTED DECISION-MAKING (SDM) IN ND

P&A TEAM



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LEGAL DISCLAIMER

This presentation is not intended to give legal advice, nor should the information included within it be taken as legal advice.

AGENDA

Topic one - Capacity

Topic two - What is SDM?

Topic three - Let's Talk about it

Topic four - Do I need it in writing?





INTRODUCTION

In 2019, North Dakota put into law what people across the world have been doing since the beginning of time. Using trusted people to help with decision-making.

Today you will learn more about what Supported Decision–Making (SDM) is, who can use it, and how it can be used.

Supported Decision-Making begins with a discussion about decisions.

TOPIC ONE - CAPACITY

Who can make decisions?

Legal & Mental Capacity

TOPIC THREE - LET'S TALK ABOUT IT

TOPIC THREE - LET'S TALK ABOUT IT

WRITING?

TOPIC ONE - CAPACITY

Who can make decisions?

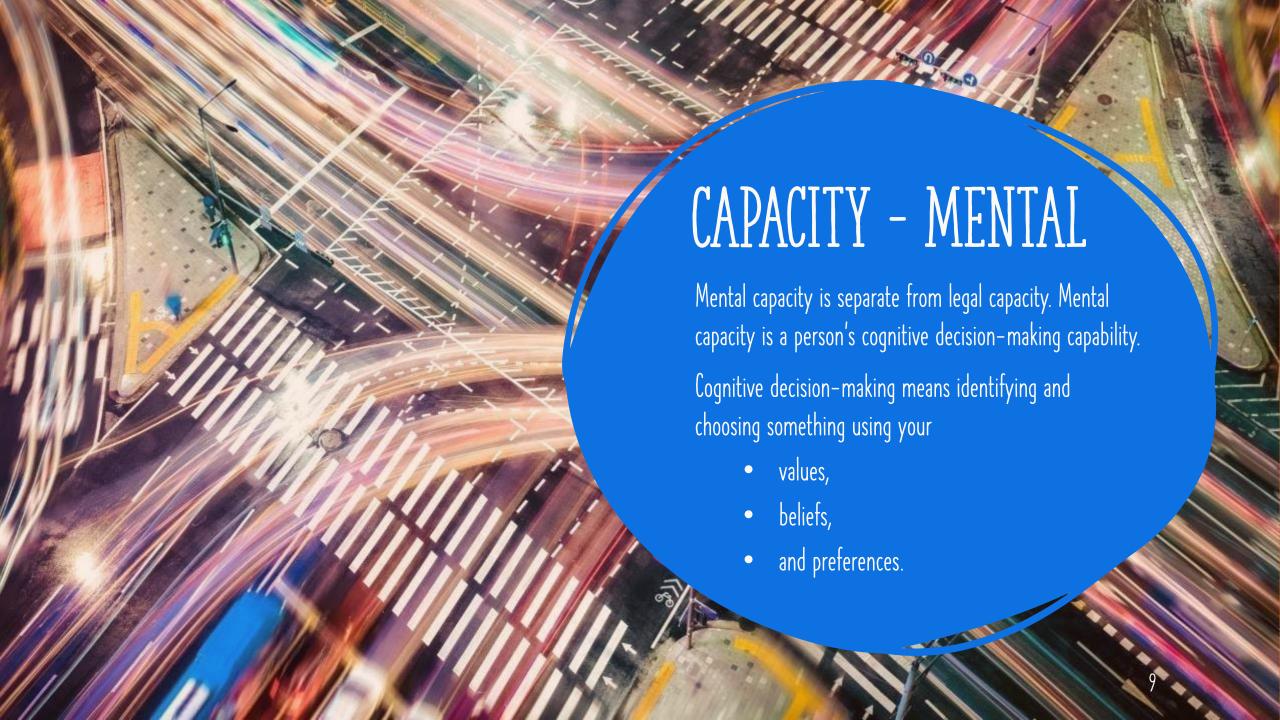
Legal & Mental Capacity



CAPACITY - LEGAL

Article 6 of the Universal Declaration of Human Rights (United Nations General Assembly, December 10, 1948) states that "Everyone has the right to recognition everywhere as a person before the law."

This means you have rights and you can do things with those rights - legally as your own decision-maker. People cannot be their own guardians.





WHAT AFFECTS MENTAL CAPACITY?

- Disability
- Age
- Illness
- Environment
- Other external factors

Often a moment in time. Capacity should never be treated as a fixed point.





LACK OF MENTAL CAPACITY

In North Dakota, if a court finds a person lacks mental capacity, or is incapacitated, it can order a guardianship for that person. N.D.C.C. section 28–35–01(6).

The term "Incapacitated person", means any adult person who is impaired by reason of mental illness, mental deficiency, physical illness or disability, or chemical dependency to the extent that the person lacks capacity to make or communicate responsible decisions concerning that person's matters of residence, education, medical treatment, legal affairs, vocation, finance, or other matters, or which incapacity endangers the person's health or safety. N.D.C.C. section 30.1–26–01(2).



WHAT IS A GUARDIANSHIP?

Guardianship is a legal relationship in which a court orders the appointment of a guardian to make decisions for another individual who is known as a ward (person subject to guardianship). N.D.C.C. section 28–35–01.

This means that someone else can legally make decisions for the person subject to guardianship and is often referred to as "substituted" decision–making. This is not unlike the relationship a parent and minor child have where the parent is the ultimate decision–maker until the child reaches age 18 (age of majority in ND).

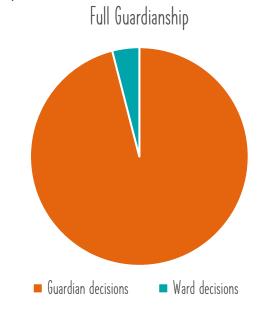


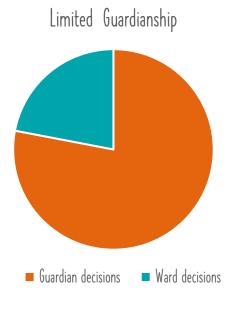


FULL & LIMITED GUARDIANSHIP

Guardianships may be full or limited in terms of what decision–making rights the person subject to guardianship keeps. These are different in each case. They are explained in the court order and quardianship letters.







SELF-HELP OPTION



ND Courts Legal Self-Help Page

Less Restrictive Options to Guardianship of an Adult

The appointment of a guardian severely limits or completely removes the right of an adult or make their own personal decisions. Before petitioning for guardianship, consider other, less restrictive options.

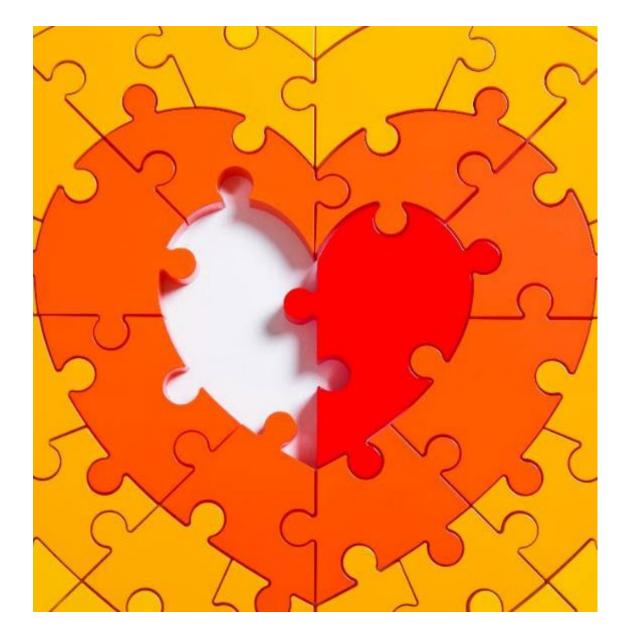
Less restrictive options to guardianship of an adult include, but aren't limited to, the following:

- North Dakota Protection and Advocacy Project
 - <u>Supported Decision Making</u>, an <u>Alternative</u> to Guardianship
- North Dakota Department of Human Services, Adults and Aging Services Division
 - Aging & Disability Resource Link
- Power of Attorney
- Health Care Directive
- Representative Payee

GUARDIANSHIP & CAPACITY

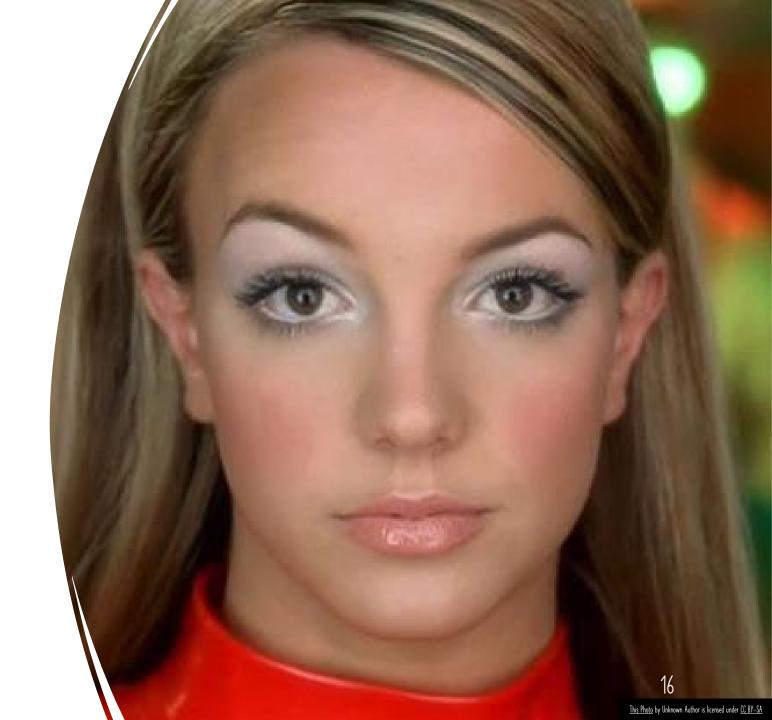
Guardianship:

LEGAL FINDING OF LACK OF MENTAL CAPACITY = LEGAL LOSS OF LEGAL CAPACITY



#FREEBRITNEY

The #FREEBRITNEY movement recently highlighted the difficulties many individuals in conservatorships or guardianships (definitions and procedures vary by state) have restoring their rights and showing a court that guardianship or conservatorship is no longer necessary due to a restoration of capacity.



BEST INTERESTS VS. EXPRESSED WISHES

Guardianship or substituted decision-making includes a best interest component. A guardian can decide for the person in a guardianship what they believe is best.

Supported decision-making, on the other hand, is based on "expressed wishes". This means the Individual Decision-Maker decides what they want to do (within their legal rights).



DIGNITY OF RISK

"Dignity of risk" refers to the legal right of every person to make choices and take risks in order to learn, grow and have better quality of life.

That person will never know if they can do it, if they don't. We all have tried and failed, yet we try again. It's human nature to want to protect someone.

OVERPROTECTION



There's a fine line between recognizing and planning for risk and avoiding risk altogether.

We need to make sure we are not 'overprotecting' the person unnecessarily. Each person has the right to make decisions for themselves within their capacity to do so.



CHANGING THE "WHAT IF"

Find out "What matters"

Think about "What if something goes right"

Embrace creativity

STRENGTHS-BASED AND SOLUTION-FOCUSED

- Don't make assumptions about someone's capacity to grow and change (fixed vs. growth mindset)
- See risk as an enabler, not a barrier
 - Explore it with the individual and from their point of view
 - Think about "reducing risks" vs. supporting the person in managing risks



POSITIVE RISK-TAKING

Focus on strengths

Recognize there are potential risks AND benefits in decision-making

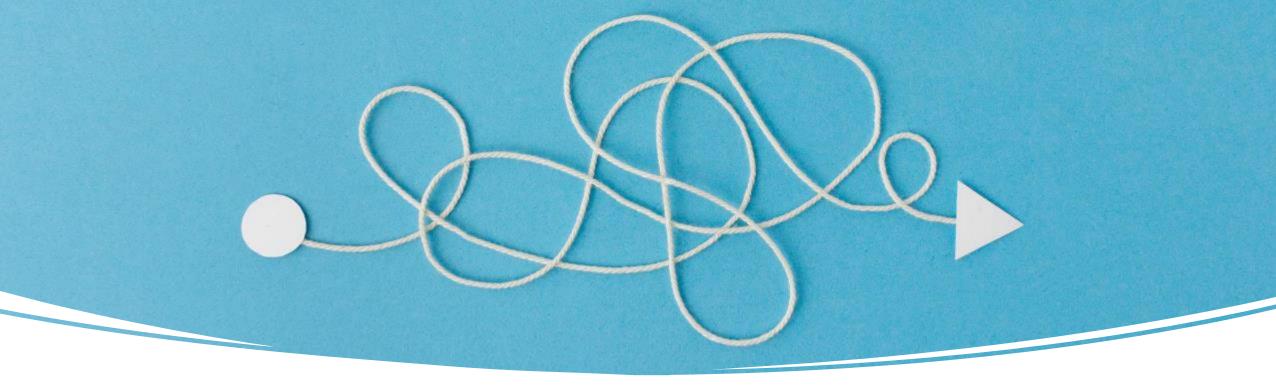
- Identify potential:
 - benefits
 - harms and
 - impacts



THE RISK IN POSITIVE RISK-TAKING

- Risk can be beneficial it can balance necessary protection with reasonable levels of choice and control
- Necessary protections should be justified based on 1) mental capacity, 2) effectiveness, and 3) proportionality
 - Proportionate to the risk identified & potential impact
 - Ensure ongoing monitoring/review for appropriateness





CAPACITY & SDM

Capacity, when it comes to decision-making, is not "all or nothing."

A person may be capable of:

- Making some decisions, but not others.
- Making some decisions at some times, but not others.
- Making decisions only if they get help understanding the decision to be made (informed consent).





TAKEAWAY FROM TOPIC ONE

- Mental capacity is your ability to think and make decisions. Legal capacity is your right to make those decisions.
- Capacity is fluid, it changes.
- Capacity should be assessed on a decision-by-decision basis. Incapacity to make one
 decision does not equal incapacity to make others. An Individual should never be
 presumed incapable! Capacity can change over time and can vary according to
 supports provided.
- Capacity is the root of decision-making.

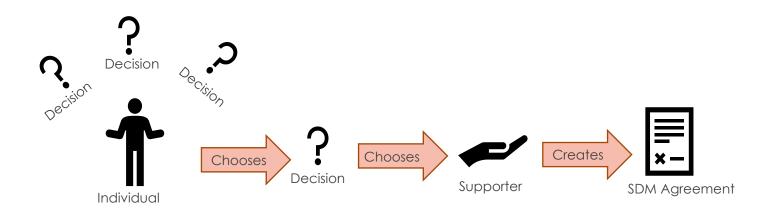
TOPIC TWO - WHAT IS SDM?



SDM IN SHORT

Three parts:

1) Named Individual (Decision-Maker), 2) Supporter to assist Decision-Maker, and 3) Agreement



SDM IN LAW

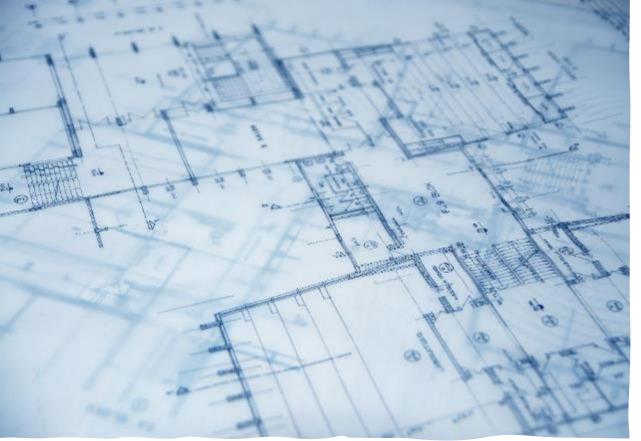
"Supported decision-making" means assistance from a person of a Named Individual's choosing:

- To identify, collect, and organize documents and information that apply and may be helpful to a decision the Individual is considering;
- To help the Individual understand documents;
- To identify choices available for a responsible decision and the advantages/disadvantages of available choices;
- To communicate any decision by the Individual to others at the request of the Individual; or
- To explain the decision–making process allowed under this subsection to the court in any proceeding to create or modify a guardianship or conservatorship for the Individual. N.D.C.C. section 30.1–36–01(3).





In law, referred to as "Named Individual" – The Individual identified in a Supported Decision–Making Agreement who is to receive decision–making assistance. N.D.C.C. section 30.1–36–01(2).





The Individual chooses what types of decisions they would like assistance with and how that assistance will look. The Individual is the architect of a SDM Agreement.

The Individual:

- can have more than one agreement with different Supporters for the same decision or different decisions N.D.C.C. section 30.1–36–04(3).
- does not have to take the advice of their Supporter(s), and
- can seek the advice of someone who is not a Supporter. N.D.C.C. section 30.1–36–04(5).





Uncommon methods of communication in no way affect an Individual's capacity to enter into a SDM agreement.

N.D.C.C. section 30.1–36–04(2)

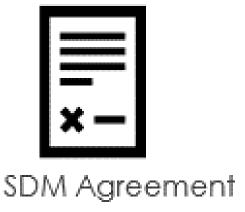


SUPPORTER

In law, a "Supporter" is a person that has signed a Supported Decision–Making Agreement, agreeing to provide assistance to the Named Individual. N.D.C.C. section 30.1–36–01(5).

• A Supporter cannot act as a surrogate (substitute) decision–maker or sign documents on behalf of the Named Individual. N.D.C.C. section 30.1–36–04(7).





SDM AGREEMENT

"Supported Decision–Making Agreement" in ND law means a written, signed, dated, and witnessed understanding (agreement) between a Named Individual and a trusted adult (Supporter) who agrees to provide assistance for decision–making to maximize the Named Individual's ability to make informed, voluntary choices, including choices within:

- a. Health care.
- b. Residence.
- c. Finances.
- d. Education.
- e. Legal affairs.
- f. Vocation. <u>N.D.C.C. section 30.1–36–01(4)</u>.



SDM AGREEMENT

The existence or contents of a Supported Decision–Making Agreement may not be used as evidence of incapacity or incompetence! N.D.C.C. section 30.1-36-04(06).

Supported Decision–Making under North Dakota law presumes the Individual has the capacity to enter a SDM agreement and this presumption can only be rebutted by clear and convincing evidence. N.D.C.C. section 30.1–36–04(1).





SDM AS A GUARDIANSHIP ALTERNATIVE

Guardianship laws require a court to find clear and convincing evidence that there is no alternative resource plan in lieu of guardianship to safeguard the proposed person subject to guardianship's health, safety, or habilitation per N.D.C.C. section 30.1–28–04(2)(c)(2).

Supported decision-making can be an alternative resource plan instead of a quardianship.

ADVANTAGES OF SDM OVER GUARDIANSHIP

- Only the court can change a guardianship.
- SDM Agreements do not go to court.
- SDM Agreements are made between Named Individuals and Supporters.
- SDM Agreements are easily changed or ended.
- An Individual can rely on multiple Supporters who have different strengths, expertise, and abilities to help them versus one guardian.







SDM IS A NATURAL FIT

Using an Individual's natural supports to assist with decision-making can support capacity and limit restrictions of an Individual's legal capacity as a decision-maker.

Don't treat a person as unable to make a decision unless you're certain you have taken all practicable steps to help them make that decision AND those steps were not successful.

Ask yourself:
What have I tried?
How did that go?
Can I try anything different?

Try try again





SDM IS A NATURAL FIT WITH GUARDIANSHIP

N.D.C.C. section 30.1–28–12(5)(b) already requires, under General Powers and Duties of a Guardian, for a guardian to involve the person subject to guardianship as fully as is practicable in making decisions with respect to the person's living arrangements, health care, and other aspects of the person's care.

SDM provides the framework for that involvement to occur.





TAILOR DECISION-MAKING RESTRICTIONS

Guardianship should only cover areas where a person is incapable of making decisions.

Ask:

- Does the person understand information related to the decision?
- Can they retain the information related to the decision?
- Can they use and weigh information while making the decision?
- Can they communicate their decision in any way?

Answering "No" to these questions *may* indicate incapacity in that area. If someone can make vocational (employment decisions), it doesn't belong under guardianship. If they need some help with those decisions, consider SDM.

SELF-DETERMINATION AS A PROCESS





TAKEAWAYS

- SDM in law has 3 parts: Individual, Supporter, & SDM Agreement.
- SDM can be used as an alternative to quardianship and within quardianship.
- SDM can build decision-making capacity which can prevent, reduce, or eliminate the need for guardianship.



TOPIC THREE - LET'S TALK ABOUT IT





OPENING THE DOOR TO SDM

Think & talk about choices together. (This may take time and repeated conversations – be patient & listen!)

Questions to ask:

- What kind of choices have you made?
- What choice do you want to talk about today?
- Who made the choice? (you by yourself, you with someone's help (who?), someone else (who?)
- How did you make the choice?
- What did you like or not like about making the choice?
- Can you think of anything that would have helped you make the choice better?





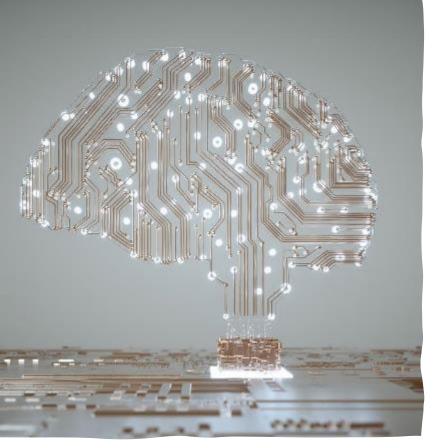
USE SDM TO BUILD CAPACITY

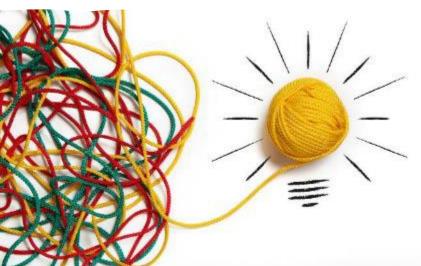
Start small.

Talk with the Individual about decisions they would like to make and choose one to start with.

Practice Supported Decision–Making. Ask the Individual if there is anything they need to make the decision (time - if so, how much?, information, help telling others about the decision, etc.)

Ask the Individual if they want anyone to help them make the decision. Identify who those people are. Talk with Supporters about their roles.





BRAINSTORM

www.Supporteddecisionmaking.org has a Brainstorming Guide which is a great resource.

Protection & Advocacy has developed a <u>worksheet</u> to help Individual Decision–Makers work through what kinds of decisions they may want to make and how they want to make those decisions.

SDM Agreements are not intended to be permanent! Trial and error is ok (live and learn).

No decision is too big or too small.



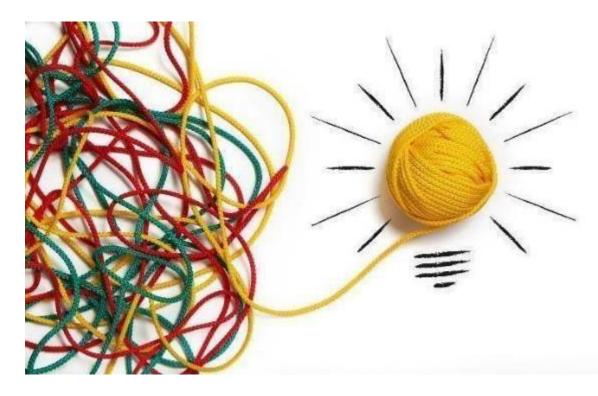
IDENTIFYING SUPPORTERS

Supported decision-making is about the choice of the Individual and they alone get to choose who to ask to be a Supporter.

Supporters can:

- Choose not to be a Supporter when asked
- Move away, get sick, etc.

Keeping these things in mind helps set up the Individual for success when looking at a Supported Decision–Making arrangement.



IDENTIFYING SUPPORTERS

Individuals may not have readily identifiable supporters or a robust natural supporter network.

Brainstorm/explore people in the Individual's life as potential Supporters, looking at people they look up to, friends, family, co-workers, skilled help, neighbors, religious affiliations, etc.

Ask: Who do you trust? Whose opinions do you want? Who can you say no to? Who listens to you on a regular basis? Who is easy to talk to?

This <u>worksheet</u> may help an Individual identify potential Supporters.

SUPPORTING SUPPORTERS

Supporters may be persons who have or have had substituted decision—making capacity (guardians or persons who have informally acted as an Individual's guardian) for the Individual Decision—Maker.

SDM flips this model on its head and requires the Supporter to "de-invest" themselves in the decisions of the Individual. It is a repositioning.



WANTED: SDM SUPPORTER

Supporters should be:

- Good listeners and able to understand an Individual's values and preferences.
- Able to gather and understand information.
- Able to follow directions without judgment and put aside their own values and beliefs.
- Able to assist even when the decision seems "risky" or "unwise". Dignity
 of Risk.
- Able to communicate decisions clearly on behalf of the Individual.



Remember - SUPPORTERS CAN'T MAKE DECISIONS!





KNOW THY INDIVIDUAL

Knowledge of the Individual and their disability(ies) is fundamental.

Think about:

- How does the Individual communicate best?
- What kind of information is most meaningful? (consider alternate formats)
- What is the person's understanding of the decision? (ask "What did we just talk about?")

Ask:

- If there is anything else the Individual wants to know.
- How much time the Individual would like to make the decision.
- If there is someone else the Individual would like to talk about the decision with.

Considering using assistive technology (AT)

SUPPORT IS INDIVIDUALIZED!

Support asked for and given will look different for every Individual.





VOLUNTARINESS

Remember the Supporter is not deciding anything - the Supporter shouldn't have any "skin in the game"!





DEFINE ROLES & RESPONSIBILITIES

It's important to define the role(s) of the SDM participants - the who's, what's, how's, and why's - whether SDM is used formally or informally

- Individual Decision—Maker
- Supporter
- Agreement Parameters what kind of areas are supported, what the support looks like, how the Agreement may be terminated, etc.





PRACTICAL CONSIDERATIONS

The American Bar Association (ABA) has developed the <u>PRACTICAL Tool</u> to assist lawyers in identifying less restrictive decision–making options. You don't have to be a lawyer to be practical!

- P Presume guardianship is not needed.
- R Reason. Clearly identify the reason for concern.
- A Ask if a triggering concern may be caused by temporary or reversible conditions.
- C Community. Can concerns be addressed by connecting the individual to family or community resources and making accommodations.
- T Team. Ask the person whether he or she already has developed a decision-making team.
- Identify abilities, strengths, and limitations in decision-making.
- C Challenges. Screen for and address any potential challenges presented by identified supports and supporters.
- A Appoint legal supporter or surrogate consistent with the individual's values and preferences.
- L Limit any necessary guardianship petition and order.

CONVERSATION TAKEAWAYS

- Be Decision-focused, NOT goal-oriented.
- Focus on the decision-making process not the outcome.
- Use open-ended questions! Make sure your words aren't in any way limiting what kind of decision(s) is/are on the table.
- It is all about the Individual Decision–Maker and what they decide about the WHICH (areas), WHO (support), WHAT (kind(s) of support), and HOW
- There is no magic SDM formula. It takes time, effort, patience, and a willingness to keep trying.



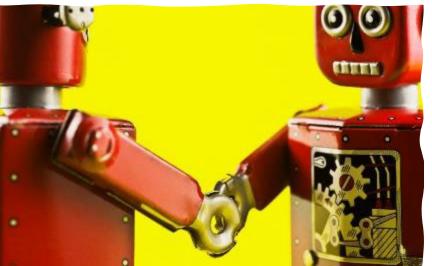
TOPIC FOUR - DO I NEED IT IN WRITING?



SHORT ANSWER = NO

No, you can use SDM informally and without a written agreement.

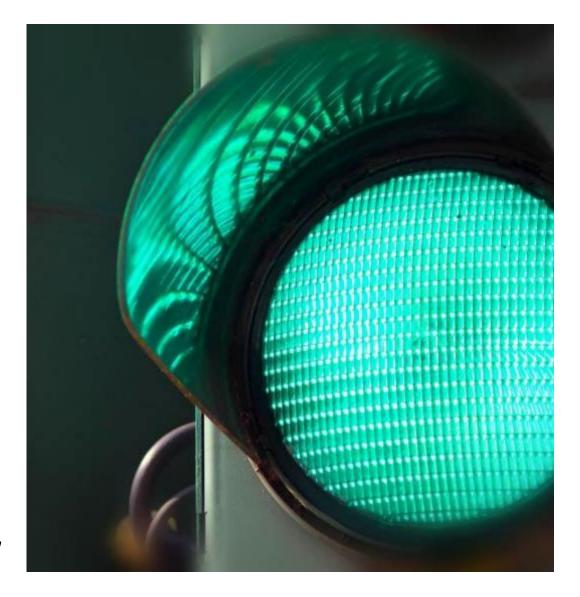
There are benefits and protections if it is in writing, however.



BENEFITS & ADVANTAGES OF SDM WRITTEN AGREEMENT

An Individual may sign authorizations to allow others to disclose confidential documentation or information to a Supporter. The Supporter may only obtain confidential information about the Individual with an appropriate written authorization. N.D.C.C.
section 30.1–36–02.

This can be used to obtain information such as health, education, or financial records.





SDM WRITTEN AGREEMENT -LIABILITY PROTECTION - SUPPORTER

Generally, if a Supporter is doing something in "good faith", meaning honestly and believing they're doing the right thing, they are not going to be liable for an act, UNLESS they are:

- Reckless
- Grossly negligent
- Or they've intentionally committed misconduct. N.D.C.C. section 30.1–36–03.



SDM WRITTEN AGREEMENT -LIABILITY PROTECTION - THIRD PARTY

Third parties receiving a copy of a SDM Agreement should rely on the Agreement unless there is:

- A reason to believe the Named Individual is being abused, neglected or exploited by the Supporter.
- Actual knowledge or notice the SDM Agreement is invalid or has been terminated. N.D.C.C. section 30.1–36–08(1).

Third parties are generally protected from liability so long as they are doing something in good faith and in reliance on a Supported Decision–Making Agreement. N.D.C.C. section 30.1–36–08(2).





SDM WRITTEN AGREEMENT -NO LIABILITY PROTECTION -THIRD PARTY A third person is not protected from charges of professional misconduct & is not immune from liability for:

- Acting inconsistently with the known expressed wishes of a Named Individual or
- Failing to provide documents, records, or other information to either a Named Individual or a Supporter who has written authorization for lawful access to or copies of the information. $\underline{\text{N.D.C.C.}}$ section 30.1– $\underline{36-08(4)}$.





SDM WRITTEN AGREEMENT - LIABILITY PROTECTION - AUTHORIZATIONS

A person or organization who releases personal information about a Named Individual to a Supporter who has written authorization to receive that information, is generally protected from allegations of improper sharing UNLESS they:

- Know or should know that the Named Individual has revoked the authorization
- Know or should know that the SDM Agreement is invalid.
- Knowingly or recklessly disclose information beyond the scope of the authorization. $\underline{\text{N.D.C.C.}}$ section $\underline{30.1-36-08(3)}$.

The Supporter can't allow unauthorized access to or disclosure of any confidential documents, records, or other information about the Individual unless the Individual has told them to do so.

N.D.C.C. section 30.1–36–06.



SDM AGREEMENT - WRITTEN REQUIREMENTS

SDM Agreements must be notarized OR witnessed. A notary public or two qualified witnesses must verify in writing the signatures to a Supported Decision–Making Agreement.

To be a qualified witness, the witness must:

- Not be a party to the agreement;
- Be at least eighteen years of age;
- Be competent;
- Not be an employee or agent of a Supporter in the agreement; and
- Not be a creditor of the Named Individual. N.D.C.C. section 30.1–36–07.



The following format is not mandatory, but any Supported Decision-Making Agreement template must be substantially equivalent as described in North Dakota Century Code: N.D.C.C. Chapter 30.1-36

Supported Decision-Making Agreement

This is a Supported Decision-Making	Agreement of	the following	Name
Individual:			

Name:	Date of Birth:		
Address:			
Phone: (work) (home	e) (cell)		
Email:			
	greement with the following Supporter will help me make some decisions. My to make decision(s) for me.		
Supporter's Name:	Date of Birth:		
Address:			
Phone: (work) (home	e) (cell)		
Email:			
Relationship to me:			

SDM AGREEMENT - TEMPLATE

There is no required format for SDM Agreements in ND law aside from having it witnessed or notarized.

North Dakota Protection & Advocacy Project has a <u>SDM Agreement Template</u> available on its website.

SDM Agreements are not filed with a court or any other entity, they are to be kept by the parties - Individual and Supporter.



SDM AGREEMENT CELEBRATION

A SDM Agreement is a BIG DEAL for many Individual Decision–Makers. It may represent the first time the Individual has ever felt the power of choice and it is a reason to celebrate!

SDM AGREEMENT TAKEAWAYS

- SDM Agreement does not need to be in writing it can be an informal arrangement or a written Agreement.
- Writing gives the Agreement gravity with third-parties.
- Written Agreements have the protections set forth in ND SDM laws.
- There is no required format for SDM agreements in ND. However, for the Agreement to comply with the law, it must be signed and notarized or signed before two witnesses.



SDM AGREEMENT -TERMINATION

How do Supported Decision-Making Agreements end? There are a variety of ways:

Supported Decision-Making Agreements can be Terminated by the:				
	Individual notifying Supporter	Supporter notifying Individual	Court	
Orally	x			
Through an assistive technology (AT) device	x			
By any other act showing intent	x			
In writing	x	x		
By any additional method specified in the SDM Agreement	х	X	X	
Convicting Supporter of a crime involving abuse, neglect, or exploitation			X	
Issuing a restraining order to protect the Individual from the Supporter			x	
Determining that the Supporter lacks capacity to make or communicate responsible decisions concerning matters affecting the health or safety of the Individual			x	

QUESTIONS?





RESOURCES

North Dakota Resources

SDM Laws: North Dakota Century Code Chapter 30.1–36

Alternatives to Guardianship - Disability Rights North Dakota

<u>Supported Decision–Making I Protection Advocacy Project, North Dakota (ndpanda.org)</u> (worksheets, A Guide to Independence, SDM Template, FAQs, and more)

National/International Resources

Alternatives to Guardianship in Your State - Center on Youth Voice, Youth Choice

Mental Capacity & SDM (UK Social Care Institute for Excellence)

The Jenny Hatch Story (first SDM case in the U.S.)

Stories of SDM - Impacts

Easy Read Supported Decision-Making materials (People First New Zealand)

National Resource Center for Supported Decision-Making

<u>Supported Decision-Making Brainstorming Guide</u>

American Bar Association (ABA) PRACTICAL Tool to identify less restrictive decision-making options

Fourth National Guardianship Summit: Maximizing Autonomy & Ensuring Accountability - May 2021

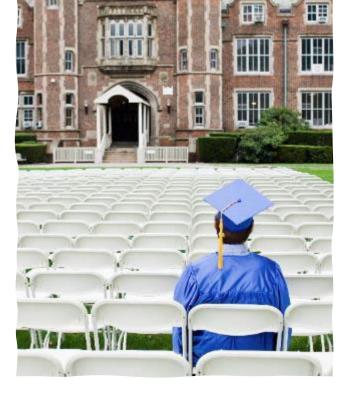
Recommendations

Finding the Right Fit: Decision–Making Supports and Guardianship (can sign up for a free account and take the course or download the slide deck in .pdf)

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SUMMARY

Supported Decision–Making is a tool which, when used formally or informally, can support an Individual's right to be their own decision–maker. It is an alternative to guardianship and a tool which can be used within guardianship to build decision–making capacity and support increased limitations on guardianship. Many Individuals may be able to restore capacity and end guardianships using SDM.





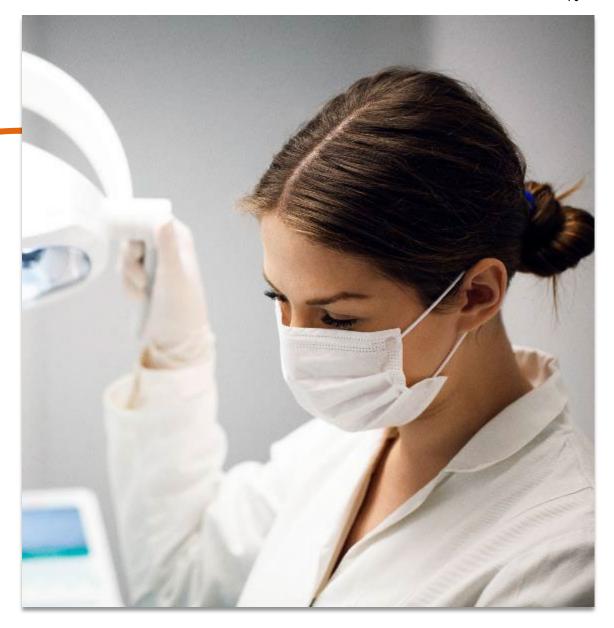




SCENARIO - CHESTER

Chester goes to the dentist. The dentist identifies a need for Chester to have surgery and wants to do the surgery that day. Chester is accompanied by Janice. The dentist asks Janice to sign a consent for Chester to have surgery.

Chester doesn't have a guardian, what should Janice do?



SCENARIO - CHESTER

Janice can tell the dentist this is Chester's decision, and he may need some time to make it.

Janice asks if Chester can think and talk about it while the dentist sees the next patient or if he can take information home. Then Chester can talk about it with people he trusts, or maybe just with Janice.



SCENARIO -CHESTER

WHAT JANICE DOES

She reviews the surgery form with Chester.

She asks if he's had surgery before and talks about that.

She also asks if he wants to talk to anyone else about this decision. He doesn't.

Finally, Janice asks if Chester wants to sign the form and have the surgery.

SCENARIO - CHESTER



The right to make this decision is Chester's so long as there is not a guardian with legal authority to make that decision.



Even if there is a guardian with authority, this same process can be used to empower Chester to make an informed, safe decision for himself as an individual decision-maker.

If the guardian has ultimate decision-making power here, the decision is ultimately theirs. However, this can be an opportunity to build Chester's decision-making capacity.